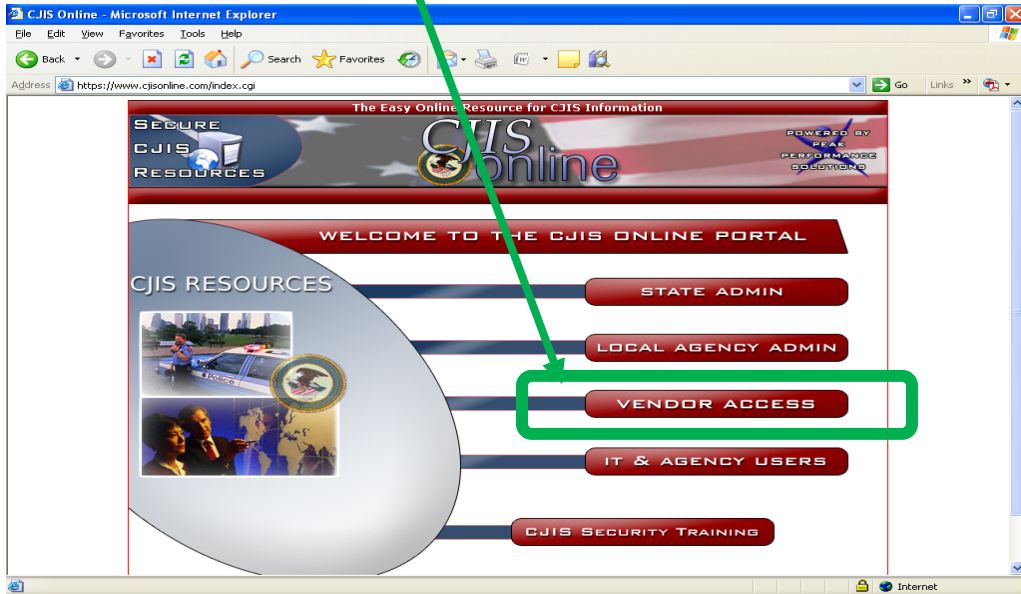# CJIS ONLINE SECURITY TRAINING USER INSTRUCTIONS

Go to www.cjisonline.com see the below main screen
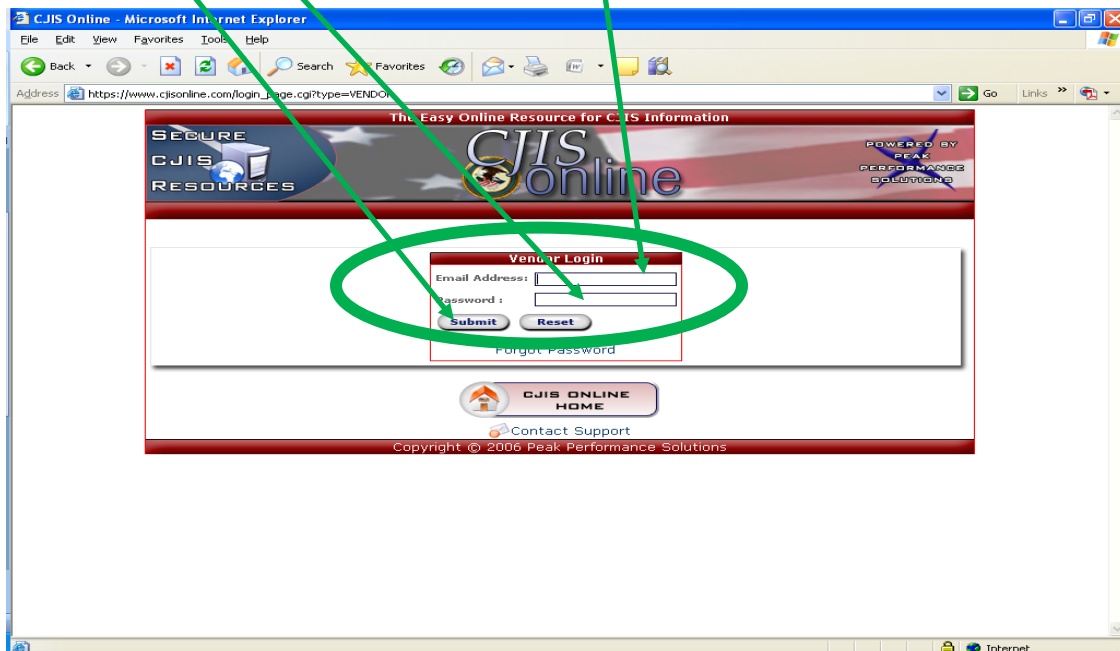
DO NOT CLICK ON CJIS SECURITY TRAINING

User click on "VENDOR ACCESS"

At login page user must type their email address

Password: *FHPCJIS* (case sensitive) default, user should then change password for security reasons
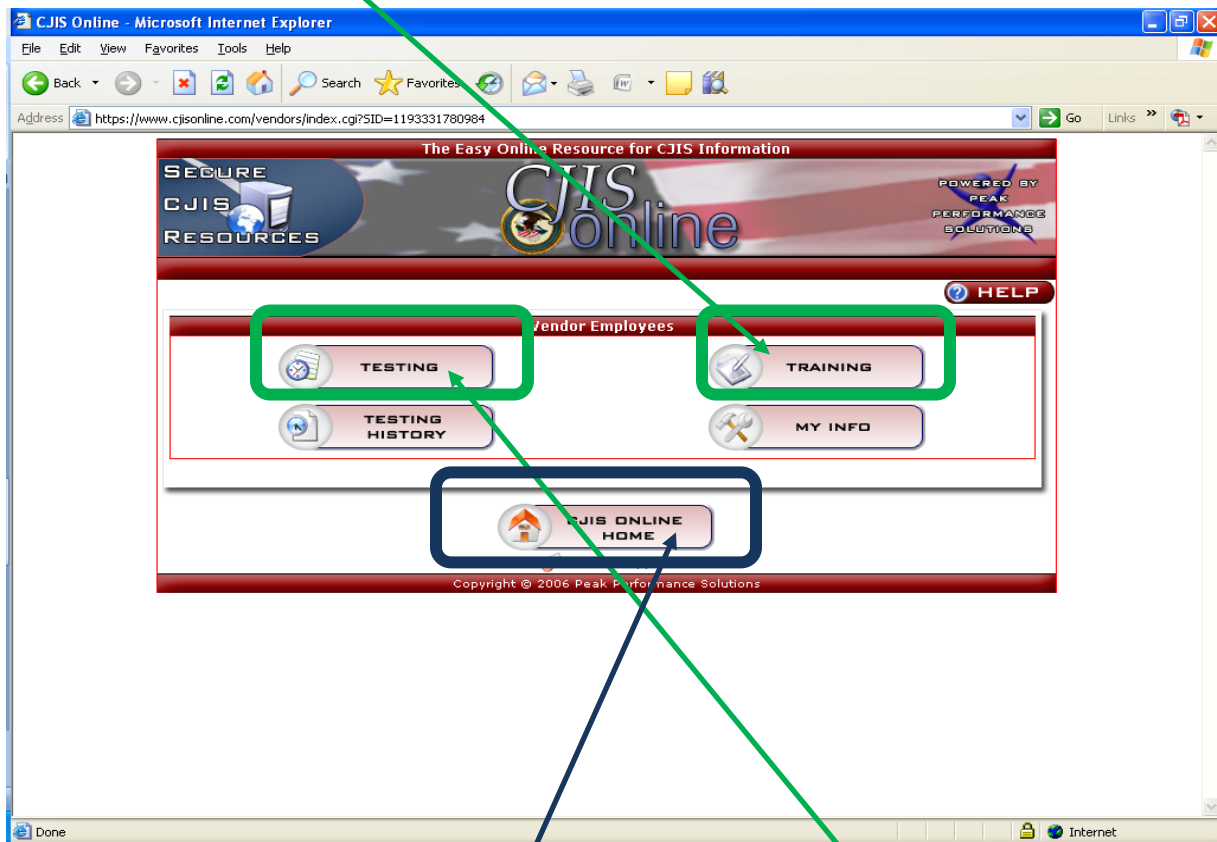
Click "Submit"

Successful login brings user to their home page

User should click on "TRAINING" to begin training

Once user has completed the training the user should then click on "TESTING" to complete the testing

To exit the system click on "CJIS ONLINE HOME"